

DIRECT DEPOSIT ENROLLMENT FORM

Direct Deposit allows Girl Guides of Canada, Ontario Council to deposit payments into your Canadian bank account.

The advantages of signing up for Direct Deposit include:

- **Convenience.** Funds reach your account quicker and there is no need to visit the bank to deposit your payment.
- **Security.** Less risk of payments being lost or stolen.
- **Environmentally friendly.** Minimizes the use of paper and envelopes.

PART A - IDENTIFICATION					
Select one option (mark X in box): <input type="checkbox"/> NEW request <input type="checkbox"/> CHANGE information <input type="checkbox"/> CANCEL direct deposit					
PAYEE NAME OR BUSINESS NAME				IMIS NO.	
STREET ADDRESS			CITY, TOWN		PROV POSTAL CODE
TELEPHONE		EMAIL (EFT notifications will be sent by email)			
PART B - BANKING INFORMATION					
<i>Attach a voided cheque <u>OR</u> complete details below and obtain bank stamp to verify account details.</i>					
PLEASE TAPE VOID CHEQUE HERE				BANK STAMP if no cheque attached	
NAME ON ACCOUNT (must match PAYEE or BUSINESS NAME, Joint accounts must include both PAYEE names)					
BANK NAME					
BRANCH ADDRESS			CITY, TOWN		PROV POSTAL CODE
TRANSIT NO.	INST. NO.	ACCOUNT NO.			
PART C - CERTIFICATION					
I am the individual identified in Part A OR I am authorized to sign this form on behalf of the business identified in Part A. I authorize Girl Guides of Canada, Ontario Council to deposit payments directly into the account identified in Part B.					
AUTHORIZED SIGNATURE				DATE	
MAIL TO		CONTACT US		FOR FINANCE USE ONLY	
Girl Guide of Canada, Ontario Council Accounts Payable Administrator 180 Duncan Mill Rd, Suite 100 Toronto, ON M3B 1Z6		Email: ap.admin@guidesontario.org Phone: 1-877-323-4545 ext. 2405 Fax: 416-920-1440		Vendor No.	
				Date Entered	
				Date Activated	