

Quick Tip 23 – Corporate Volunteer Grants

Some corporations give corporate grants to their employees/retirees for volunteering in the community for charitable or non-profit companies (some restrictions may apply). If your company has this program, you will need to verify the requirements of your company (re type of non-profit company and/or number of hours volunteering).

If you qualify, your company will have a form to complete (paper or electronic). It will include personal questions, who you are, how you volunteer with the charity, the number of hours you have volunteered this year and what you will do with the grant money etc. It will also ask some general questions about the company you volunteer with, Girl Guides. Here is some of the information that many companies with corporate volunteer grants request:

1. Charitable Organization Name:
 - Girl Guides of Canada, Ontario Council
2. Address of charitable Organization:
 - 180 Duncan Mill Rd, Ste 100, Toronto, ON, M3B 1Z6
3. Organization website
<https://www.girlguides.ca/WEB/ON/>
4. Organization phone number
 - 1-877-323-4545 x2403
5. Organization contact Name:
 - Iryna Dubrovkina
6. Canada Revenue Agency Registration #:
 - 11893-8554-RR-0015
7. Purpose and Mandate of the Charity:
 - Vision: **A better world, by girls.**
 - Mission: **To be a catalyst for girls empowering girls.**

If the donation was made by cheque, please note the cheque will be made payable to the Charity (Girl Guides of Canada, Ontario Council) and mailed to the volunteer.

Upon receipt of the cheque, the volunteer should:

- Mail the cheque with a note to credit the unit (name and banking number) to Iryna Dubrovkina (Accounts Receivable Admin) at the address above
- See that the money is transferred to your unit within 7 days of receipt of the cheque at the Ontario Council office.

If your employer uses the services of Benevity, please contact your Employee Volunteer Program manager for instructions on how to make donations through Benevity.